

# Edinburgh Home and School Association

500 Hudson Avenue Montreal West QC H4X 1X1



## Home & School Meeting - Minutes

September 27, 2016 7:00 PM in the Teacher's Lounge

**Present:**

**Officers:** Julia Edwards (Co-President and Chair), Joanna Duy (Co-President), Laura Abbatiello (Treasurer), Nadia Vani, Esther Bolofer.

**Executive:** Christine Grandjean, Christine Rivard, Robert Barnes.

**Members:** Askar Ayman, Siobhan Babkine, Susy Binstock, Laurelle Clough, Brian Cockburn, Karin Derouaux, Christine Downey, Bill Itovitch, Pamela Kujavsky, Gino di Fazio.

**Principal/Teachers:** Mauro Zampini, Diane Beauchamp.

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### 1. Welcome and assignment of Secretary

The meeting began at 7:01 p.m. with Julia welcoming everyone to the meeting. It was noted that all parents can vote at Home and School meetings if they are members of the Quebec Federation of Home and School Associations (QFHSA).

Joanna Duy was assigned as Secretary.

### 2. Approval of Agenda

Revised agenda was distributed and approved.

Move to approve the Agenda of September 27, 2016.

*Moved by: Christine Rivard; Seconded by: Christine Grandjean.*

### 3. Approval of Minutes - June 15, 2016

Christine Grandjean noted that her name was not listed as present. Joanna will correct this.

Move to approve the Minutes with correction.

*Moved by: Bob Barnes; Seconded by: Bill Itovitch.*

### 4. Principal's Report - Mauro Zampini

Enrollment is up; there are 407 students at the school currently. Space is lacking but the school is making adjustments. There are 4 Kindergarten classes, and the 4<sup>th</sup> class has been created on second floor; 1/3 of the library will be used for this

classroom. Mr. Zampini has applied for funding to build a wall in the library to create the fourth classroom.

## **5. Lunchtime Activities (Fall 2016): Siobhan Babkine**

- a. **Chess**: Last year was offered from K-2, this year propose offering from K-3. Cost gone up \$2 - have to buy more chess boards. Proposal that it runs for 8 weeks on Tuesdays. Classes from K-2 need at least one parent. Chess and Math Association, who run the lunchtime chess, get police checks. We have all the chess boards. Also need 4-5 rooms to eat and play in. 2 rooms on first floor, 3 on second floor to eat and play. Starts Oct 11 for 8 weeks. Sandra Cambone is Coordinator.
- b. **Redpath**: propose it for the K kids. Need at least one volunteer per class. Ideally not more than 10. Would still offer Redpath for older kids. Wednesday. Maybe a Gr. 6 monitor could help? 8 week offer. Siobhan Babkine will be Coordinator.

In the winter, we plan to offer more lunchtime activities to a wider array of students, such as arts and crafts and Improv and Redpath for older kids.

## **6. Treasurer's report - Laura Abbatiello**

- a. Laura to present year beginning bank balance & final financials to be submitted to QFHSA  
Raised \$13,975 spent \$22,315. Overspent \$8,340 (this was intentional spending). Apart from that we have a \$15,000 GIC. Year end budget report is finalized, have to vote on it in next meeting before we send to QFHSA. Signing authority - will stay the same as last year.

## **7. Budget**

- a. Projection of 2016-2017 budget - Laura Abbatiello  
Does not have a copy of the budget but will send with minutes.

## **8. Business Arising**

- a. **Wireless microphone purchase**  
Was purchased for \$86.01, \$150 had been allocated. Christine Crawford will be looking into getting it hooked up.
- b. **Election of Executive Members**  
Still have the need for a Secretary and we have another place on the Executive for a new parent.

Table to the next meeting to vote for Executive (Pam Kujavsky expressed interest in being on the Executive).

**c. Calendar and e-Mail lists**

Nadia will be doing the October calendar. Mr. Zampini would like to incorporate the H&S Google calendar onto the school website. Should have an embedded link. We will also maintain the fridge/print calendar.

School has 470 emails, we have 410.

Editing access: Joanna, Julia, Christine R.

To do: when we send out the email with the calendar.

**d. Police Checks**

For any employee or volunteer at the school, have to have a police check done. No cost. Secretarial question: we need to check if our volunteers have done it. School board sends a list. H&S to send a reminder to all parents regarding submitting their police check form if they have not already done so.

**9. Fundraising Goals for 2016-2017**

**a. Computers (Mr. Zampini)**

80% of computers for students will not be repaired by the Board because they are over 5 years old; half are MacIntoshs. Mr. Zampini will also meet with PSA to see if they can contribute.

Dell Latitude computers 8GB, 13.3 are \$1005; 14.1 inch screen is \$1130. Mac computers are over \$3000 each.

60 computers \$67,800.

PSA may be able to fund this.

Also: ipads

Ipad Air2: \$620 tax included

28 of them (for a full class) \$17,355.00

Can only buy approved technology items from the school board.

Software, maintenance, repairs covered by school board.

Security for the computers: currently we have a mobile cart that is locked. Many schools. Or instead of as cart: have part of the classroom (e.g. 3 in the class).

Should get answer from PSA this week on how much they can contribute. Mr. Zampini will ask the Board if he can buy the technology items up front and we will pay them back throughout the year. Need just under \$4,000.

Christine noted that this year we didn't schedule as many pizza days (\$750 per pizza day); if possible she may schedule more for the winter term.

Other planned fundraising was noted, including coffee, holiday fair, spring fair.

**b. Other**

Ms. Diane noted that the teachers loved having the opportunity to submit wishlists. The idea was raised of a yearly allocation for books or other supplies.

**10. Disbursements**

**a. QFHSA fee for 2016-2017(\$50)**

Motion to allocate \$50 to pay our annual Quebec Federation of Home and School Association (QFHSA) fee.

*Moved by: Bob Barnes; Seconded by Bill Itovitch.*

**b. Web Hosting - 2 years \$150 - domain name and hosting (split with PSA).**

Motion to approve \$150 to pay for the Home and School association domain name and hosting.

*Moved by: Bill Itovitch; Seconded by Bob Barnes.*

**11. Holiday Fair**

Nadia will be having a meeting to coordinate it. Will consist of games, raffles, selling art projects. Perhaps team up with a charity.

**12. House T-shirt replacement shirt sale**

There was some discussion of how to get teachers and parents more involved in the house colours system. Esther said she would contact PSA to see whether, on house colour days, students from the same house could sit together.

**a. Timing**

Oct 7: free dress; Oct 14 house colour, so it would be good to offer the sale perhaps after the lunchtime activities sign up closes.

All new/incoming parents have received their house t-shirts at the K breakfast. We usually put up sale of house t-shirts. More house colour days than free dress days. Last year, every Friday was a house colour day unless it was a free dress day. May need a re-launch with help from parents.

**b. Approval of price**

Cost \$7.25 per tshirt. Suggest we sell at \$8.

Motion to sell house t-shirts for \$8 each.

*Moved by Bill Itovitch; Seconded by Christine Rivard.*

**13. Varia**

Class Parent (Susy Binstock): Every year there are 2 class parents per class. Photocopy emergency forms and split them into two. Rarely used.

Class Grade Rep: New idea - people signed up. Class Grade Rep will contact the Class Parent.

Susie will communicate their role.

Halloween costume - 10 points.

Summarize what is house colour?

Do they get points every time they wore their shirt. Initially they were.

Movie night on October 7; free dress; pizza. Menu: hot dogs from welcome back BBQ. Rent popcorn machine.

Milk bags: done last year. Susie's daughter expressed interest in doing this. Got points for milk bags.

**14. Closing remarks**

None.

**15. Adjournment**

Motion to adjourn the meeting at 8:30pm.

*Moved by Christine Rivard; Seconded by Christine Downey.*